



Townsville Pastoral Agricultural & Industrial Association
PO Box 5064
72 – 104 Ingham Rd, West End
Townsville 4810
Ph: (07) 4771 4964 | Fax: (07) 4771 3232
tsvshowevents@bigpond.com
ABN: 90 324 554 361

2023 TOWNSVILLE SHOW

TERMS AND CONDITIONS OF SPACE USAGE

Failure to comply with the under mentioned clauses will result in the cancellation of your site rental contract and forfeiture of charges paid.

1. Site Payment & Terms-

- A. DEPOSIT: Site applications must be accompanied by a non-refundable deposit of \$250.00.
Completion of a site application does not guarantee a site will be available.
Site applications must be returned by Friday 2nd June 2023.
- B. BALANCE: Full payment must be returned by Friday 2nd June 2023.
***Payment not received by the due date will authorize the Townsville Show Society to cancel the booking.
The site holder would forfeit the deposit and the booked site would be rebooked to another exhibitor.***

2. GST-

- A. Please ensure your ABN number is shown on the application form so that you can claim the full amount of the GST applicable to your site costs.
Please note – A GST tax invoice will be provided.

3. Operations Times-

- A. Once the Townsville Show has commenced you are required to have your site operational during the times indicated here:
- | | |
|---|------------------|
| Friday 30 th June 2023 | 5.00pm – 10.00pm |
| Saturday 1 st July 2023 | 9.00am – 10.00pm |
| Sunday 2 nd July 2023 | 9.00am – 10.00pm |
| Monday (Public Holiday) 3 rd July 2023 | 9.00am – 10.00pm |

4. Set Up Times-

- | | |
|-------------------------------------|------------------|
| Thursday 29 th June 2023 | 9.00am – 10.00pm |
| Friday 30 th June 2023 | 8.30am – 4.00pm |
- Sites must be fully set up by 4.00pm Friday 30th June 2023.**

5. Vehicles

- A. All Vehicles **MUST** be vacated from the grounds at least one hour prior to the commencement of the show and must not re-enter until close of until such time as granted by security personnel.

6. Pull Down Times

- A. Displays, sites or fixtures **MUST NOT** be dismantled, or goods or materials removed before 10.00 pm or BEFORE PATRONS VACATE THE GROUND on the final day of the show.
- | | |
|-------------------------------------|-----------------|
| Tuesday 4 th July 2023 | 9.00am – 5.00pm |
| Wednesday 5 th July 2023 | 9.00am – 4.00pm |
- Sites must be fully cleared by 9.00am Thursday 6th July 2023.**

7. Exhibitor Passes

- A. One (1) multi entry exhibitor pass per 1 metre frontage will be issued, these passes will be available from the office prior to the show and only after FULL payment has been received.
- B. Extra multi entry exhibitor passes are available at the office prior to the show at a cost of \$38.50 each.
- C. One (1) day worker passes are available at a cost of \$7.70 per person /per day.
Please note all passes are available prior to the commencement of the show. No additional passes will be sold once the show has started.

8. Security

- A. Security is provided from Thursday 29th June 2023 to Tuesday 4th July 2023 during the hours that the halls are opened. Outside of these hours the halls will be securely locked. If you require access when the hall is locked please contact the office.

9. Electrical Leads

- A. Appliances must be safe and duly inspected and tagged by an authorized electrician. The association's electrical contractor will remove unsafe electrical appliances or connections.
- B. **Workplace Health & Safety regulations require that your site be protected by an earth leakage current protection device, which must be supplied by the exhibitor.**
YOU ARE REQUIRED TO PROVIDE A WRITTEN REPORT OF ALL ACCIDENTS AND/ OR DANGEROUS OCCURRENCES.

10. Public Liability

- A. Details of the current Public Liability Policy held by each Trade Exhibitor **must** be furnished with the respective site application form. The Indemnity level should be a minimum of \$10M. Without proof of Public Liability coverage held by applicants for show sites, the Townsville Show Society may reject such applications at its absolute discretion. Details of current Public Risk Insurance provided will be respected as private and confidential information.

11. Storage

- A. Storage space is not available at the Halls. Exhibitors are responsible for the removal and storage of all packing cases and materials.

12. Sub-Letting

- A. The allocated space is to be used and solely for the purpose specified on the application and by the person or firm to whom it has been allocated. NO SUB-LETTING or SUB-DIVIDING will be permitted without the written permission of the Manager/Committee.

13. Raffles/ Gaming

- A. Permission must be obtained from the Manager/ Committee and must meet Government Regulations.

14. Space & Selling Restrictions

- A. Exhibitors must confine his/her business to the purpose accepted on the space application. No selling, canvassing, hawking or distribution of printed or other matter will be permitted outside the area allocated or in walkways or public places. The Association reserves the right to forbid the sale of any line for which specific application has not been made or in contravention with traditional Showmen's lines.

15. Exhibitor Conduct

- A. The exhibitor and/ or employees are to conduct themselves in an orderly and respectful manner while they are on the Showgrounds. Alcohol must not be consumed on display stands unless the stand is approved for the display and sampling of alcoholic beverages approved by the Manager/Committee.

16. Food Sales

- A. Any applicant proposing to sell foodstuffs must have their vans/stalls inspected by the Health Department of the Townsville City Council prior to the Show opening.

17. Fire Extinguishers

- A. Each stand is to carry at least one fire extinguisher of approved type and suitable for use on display.

18. Offensive Material

- A. The Manager/ Committee of the Association shall have power to enter display areas and remove any article, sign, pictures or printed matter which in his/her opinion may be a cause of offence to the public.

19. Advertising Signs

- A. The display of approved advertising signs of any description is restricted to the area occupied by the exhibitor.

20. Display Fastenings

- A. Under no circumstances shall an exhibitor excavate, dig or place pegs in his area without first obtaining authority from the Manager/Committee. Securing of floor coverings to hall or grandstand floors is to be by tape. Nails, screws or bolt fasteners into floors, walls, posts is **NOT PERMITTED**. Fastening of any article by any means to the wall in Heatley Hall is strictly prohibited.

21. Display Outlay

- A. The Association undertakes to rent the space and building thereupon in their present condition. All subsequent plumbing, carpentry and electrical requirements will be the responsibility of the exhibitor. Erection of structures of a permanent nature is not permitted. All erections are to be temporary in nature and removed at the conclusion of the Show.

22. Sound System

- A. PA Systems, Projectors and Sound Units must be governed so that their volume is not objectionable to other exhibitors or show patrons. The Manager/Committee of the Association is empowered to order objectionable systems disconnected on receipt of a legitimate complaint.

23. Loss or Damage

- A. It is agreed that the Association will not under any circumstance be held responsible for any loss of or damage to the stock in trade or any part thereof of any space holder or exhibitor from any cause whatsoever.

24. Indemnity

- A. The Townsville Show Society will not be responsible for any accident which may be caused through or by the site holder, or which may happen in connection with his/her business and the site holder shall save the Townsville Show Society harmless and indemnify it against any legal proceedings arising from every such accident.

25. Camping

- A. Camping by non-local exhibitors will only be approved for applications accompanied by the appropriate fee. There are a limited number of campsites available, and allocation will be on a "first in" basis. Campers not on an approved site will be removed from the Showgrounds.
- B. Sullage is to be disposed of by either direct connection to a drainage outlet or by containment in a suitable receptacle. **No sullage is to be run directly onto the ground.** Due to Health Regulations, this must be strictly adhered to.
- C. **NO DOGS PERMITTED ON THE GROUNDS; ANY DOGS FOUND ON THE GROUNDS WILL BE REMOVED WITHOUT NOTICE BY OFFICERS OF THE CITY COUNCIL.**
- D. **Camping sites are not available for local exhibitors.**

26. Covid19 Requirements/Regulations

- A. All vendors are responsible for ensuring they (and their staff/volunteers) are operating in accordance with current Covid 19 requirements as outlined by QLD Health.
- B. Whilst the Townsville Show is not required to operate under a Covid Industry Plan, the TPAIA still advise people not to attend if feeling unwell, been in contact with a confirmed covid case in the last 14 days, look to maintain social distancing where possible, practice appropriate public health control measures (such as cleaning, hygiene measures, washing of hands & or use of hand sanitiser etc) & displaying appropriate reminders to attendees etc.